

A meeting of the Parish Council Community Events was held on Monday 25th March 2024 at 7.30pm in the Pavilion, Englefield Road, and was attended by the following:

Chair: Cllr Fenwick,

Councillors Present: Cllr Miles, Cllr Paul.

Others In Attendance: Di Hughes- Clerk, Jan Crisp – Administration Officer

Minutes: Jan Crisp


MINUTES

| Agenda Item | Minute | Action Agreed |
|-------------|--|--|
| 1. | <u>APOLOGIES</u> Cllr Hopcroft | - |
| 2. | <u>DECLARATIONS OF INTEREST & DISPENSATIONS</u> None. | - |
| 3. | <u>APPROVAL OF MINUTES OF THE PREVIOUS MEETING</u> | Minutes of meeting 16 October 2024 approved by Cllr Paul & seconded by Cllr Miles. Minutes signed |
| 4. | <u>OPEN MEETING</u> No members of the public present. | - |
| 5. | <u>COMMUNITY SPORTS DAY</u> | The date has been changed to Sunday 19 th May 2024 1.30pm – 4.30pm and has been given as exception date to T&TCC. Berkshire Youth, Everyone Active and the church have agreed to be involved. Scouts and Brownies have been informed. It was agreed to fundraise at this event for the Youth Club starting in June. We have match funding from Greenham Trust. It was agreed to have traditional games such as tug of war, 3-legged race, egg and spoon. We need to do promotional literature and invest in trophies. Need to ask councillors to help. There is £250 in budget. AP Jan to ask Kung Fu AP Jan to chase funfair again. AP Di to write risk assessment. AP Di to check with church if they want to do teas. AP Jan to ask councillors if they can attend. AP Gary to research trophies |
| 6. | <u>D-DAY 80 – BEACON LIGHT EVENT</u> This is to take place 6 th June 2024 at 9.15pm. | Aim to start at 8.45pm. We will purchase a small flag and ask Scouts if we can use pole. Cadets have been invited and Brownies and Scouts have been informed. |

| | | |
|----|--|--|
| | | <p>There is £150 in budget.</p> <p>A.P. Zoe to ask Martin if he can say a prayer/blessing and if we can have the event in the church grounds.</p> <p>A.P. Zoe to ask Declan if he can project light show on the church.</p> <p>A.P. Zoe to ask Paul Clifford if he can read the special tribute. If not, Zoe is happy to do this.</p> <p>A.P. Gary to check beacon to ensure it is in working order and get gas.</p> <p>A.P. Jan/Di to register our involvement by 30th May. This will then be shared with media and they will contact us directly.</p> <p>AP Di to do risk assessment.</p> |
| 7. | <u>THEALE IN BLOOM</u> | <p>Date confirmed as 22/23 June 2024.</p> <p>Iain is liaising with Joanne at Englefield.</p> |
| 8. | <p><u>SUMMER FETE 2024</u></p> <p>This is being held on 7 July 2024 12.00pm – 4.30pm</p> | <p>PA and Marquee booked.</p> <p>Competitions same as last year – cakes, biscuit decorating, jam, arts & crafts. Miss Cartland will do cakes. and Andy Wilson is doing art.</p> <p>We will also do a history of Theale in same marquee.</p> <p>Displays: Church choir, Theale Green choir (?), Dog show (Gina), Gymnastics, Dance, Bagpipe man.</p> <p>Di has found more robust stakes with safety mesh.</p> <p>Banners will have somewhere to go.</p> <p>Junior community games: Name teddy, how many lego pieces in jar, hook a duck, lucky lollies, treasure map, buzzer game. We will keep tokens. Brownies can help run this.</p> <p>Coconut shy to move to adult games.</p> <p>Church will have own marquee with teas. They can purchase all stock and keep proceeds.</p> <p>Fire brigade are unable to attend.</p> <p>Iain has asked Zoe to do live music again.</p> <p>BYDL have agreed to be main sponsor</p> <p>AP Zoe to contact lego for a set</p> <p>AP Di to bring buzzer</p> <p>A.P. Zoe to ask for sponsors</p> <p>A.P. Di to renew lottery licence.</p> <p>A.P Zoe and Gary to coordinate raffle prizes.</p> <p>AP Jan to send Zoe copy of booking form.</p> <p>AP Jan to check with Lee James to establish when he wants to come.</p> <p>AP Di to ask Claire at Theale Club if they can do outside bar.</p> <p>AP Di to advertise on Stall and Craft.</p> <p>AP Zoe to ask Nick Flint if he can do adult community games again.</p> <p>AP Jan to order 70 hay bales.</p> <p>AP Jan to order raffle tickets once 1st, 2nd & 3rd prizes received.</p> <p>AP Zoe to seek funding.</p> <p>AP Zoe to do advertising; facebook and posters.</p> <p>AP Jan and Di to go through volunteer database and go out for volunteers for event.</p> <p>AP Zoe to order 10 A2 corex boards, 500</p> |

| | | |
|-----|---|---|
| | | programmes and 2000 flyers from Tony. AP Iain to ask Zoe (music lady) for invoice. |
| 12. | <u>DATES OF NEXT MEETING</u> April 29 th after Annual Parish Meeting 2024 | |

The meeting closed at 9.10pm

Chair:  Date: 18/6/2024