

An ordinary meeting of the Parish Council was held on Monday 9th September 2024 at 7.30pm in the Pavilion, Englefield Road, and was attended by the following:

Chair: Cllr Clifford,

Councillors Present: Cllr Fenwick, Cllr Paul, Cllr Seto, Cllr Miles, Cllr Coker & Cllr Gallop

Others In Attendance: Blaire Brodie, Administration Officer & District Cllr Macro

Minutes: Di Hughes – Operations Manager/Clerk

MINUTES

Agenda Item	Minute	Action Agreed	Vote (If required)
1.	<u>Apologies</u> Cllr Church & Cllr Hopcroft	-	-
2.	<u>Declaration Of Interest & Dispensations</u> None	-	-
3.	<u>Minutes Of The Previous Meeting</u> It was agreed that the minutes of the meeting held on 5 th August be approved as a true record of the meeting.	-	Proposed: RG Seconded: MP All in favour
4.	<u>Open Meeting</u> No members of the public were present at this meeting, but Cllr Seto raised a concern from a resident. He was advised that this was a matter for WBC not TPC and asked to respond to the resident and signpost them to WBC.	-	-
5.	<u>Monthly Reports</u> a. District Councillor Macro had circulated his report to members in advance of the meeting. He was asked questions by members regarding: Pincents Hill Planning. b. Cllr Clifford gave a verbal update. c. Clerk advised that her updates would be covered later in the meeting as agenda items. d. Cllr Paul has been assisting the office with matters relating to staff pensions & Cllr Gallop attended the Village Hall AGM.	-	-
6.	<u>Planning Matters</u> All received planning matters were attached as an appendix and sent to the members in advance of the meeting.		



	<p>Details of comments & objections raised at the meeting are attached as an appendix. These are also available for members of the public to view on the TPC website:</p> <p><u>Applications</u></p> <p>24/01765/MDOP02 – Land North of The Green</p> <p><u>Decisions</u></p> <p>24/0118/FUL – 10 Church Street</p> <p>24/00967/HOUSE – 38 Volunteer Road</p> <p>23/02245/FULMAJ – New Aquitaine House</p>	<p>Clerk to make objections to WBC with regards to planning application 24/01765/MDOP02</p> <p>Clerk to write on behalf of TPC to the Planning Enforcement Officer at WBC with regards to the decision 24/0118/FUL</p>	<p>Proposed: RG Seconded: MP All in favour</p>
7.	<p><u>Finance & Accounts</u></p> <p>All finance matters were attached as an appendix sent to the members in advance of the meeting.</p> <p>Details are attached as an appendix. These are also available for members of the public to view on the TPC website.</p> <p>Council approved all the invoices for payment and noted the payments made by the Clerk outside of the meeting using delegated powers.</p> <p>Quotes for consideration: Parish Online was previously a free subscription with our insurance but this year is chargeable. Council agreed to pay this subscription fee for one year. After a year they will review how much the software was used.</p> <p>Council received quotes from Gravity Skate Parks and Clerk & Kent for repairs identified by RoSPA to the Skate Park. The quotes were hugely different but after discussion Council agreed to appoint Gravity Skate Parks to undertake this work.</p> <p>Council agreed to pay transport costs for event staging units from Newbury to Theale as per the quote from Ben Banks.</p>	<p>Cllr Gallop & Cllr Fenwick to authorise payments at the bank this week.</p>	<p>Proposed: ZF Seconded: MP All in favour</p> <p>Proposed: RG Seconded: ZF All in favour</p> <p>Proposed: MP Seconded: ZF All in favour</p> <p>Proposed: RG Seconded: JS Six in favour One against</p>
8.	<p><u>Correspondence Received</u></p> <p>Correspondence where relevant is being sent to members via email no comments or questions were asked.</p>	-	-
9.	<p><u>Neighbourhood Policing Update</u></p> <p>This matter was deferred until later in the meeting.</p>	-	-
10.	<p><u>Theale Village Hall CCTV</u></p> <p>Following a formal request from the Village Hall Committee to install an additional camera but for TPC to host within their system. Council agreed to pay for the additional CCTV camera which will be placed on the Village Hall building covering the area not covered by the existing cameras.</p>	<p>Clerk to advise the Village Hall of the outcome, to contact Safeguard Systems put a formal agreement in place with the Village Hall for the supply of electricity.</p>	<p>Proposed: PC Seconded: RG All in favour</p>

11.	<u>New Sports Pitch</u> This matter was deferred until later in the meeting.	-	-
12.	<u>Additional IT Software</u> Council agreed to purchase additional IT software to support the operational team as per the quotes from Rialtas & Care Computers.	-	Proposed: MP Seconded: ZF All in favour
13.	<u>Community Event Dates For 2025</u> Council is happy with the proposed dates and events and for the Community Events Committee confirming final date and event format.	-	Proposed: MP Seconded: RG All in favour
14.	<u>Risk Register</u> Council agrees to adopt the updated version of this draft document but request the addition of staff Pensions and one edit regarding the locked filing cabinet.	Clerk to make the suggested changes then issue the final document to all members.	Proposed: PC Seconded: RG All in favour
15.	<u>Community Building Feasibility Study</u> Clerk gave update to members present.	-	-
16.	<u>Members Bid 2024</u> Council considered projects for 2024. Members requested quotes for the October meeting for water fountains on the Pavilion building for users of the Recreation Ground and quotes for self-closing gates on North Street Playing Fields.	Clerk to obtain quotes and add this as an agenda item for October Council meeting.	Proposed: ZF Seconded: MP All in favour
17.	<u>Date Of Next Meeting</u> Monday 7 th October 2024	-	-
At 9.06pm the members present resolved to exclude the press and public from the meeting as per Standing Order 3d to allow agenda items 9 & 11 to be discussed in confidence.			Proposed: PC Seconded: ZF All in favour
9.	<u>Neighbourhood Policing Update</u> TPC to pursue a Community Resolution order.	Clerk to contact the Neighbourhood Policing Team with the outcome of this matter.	Proposed: RG Seconded: MP Six in favour One abstained GM suggested an additional thought. Proposed: RG Seconded: ZF All in favour
11.	<u>New Sports Pitch</u> Invite WBC to a formal meeting to discuss the issue that has been reported but unable to be resolved. To request freedom of information.	-	Proposed: PC Seconded: SC All in favour

The meeting closed at 9.38pm.

Chair: 

Date: 7/10/2024

