

An ordinary meeting of the Parish Council was held on  
Monday 13<sup>th</sup> January 2025 at 7.50pm in the Pavilion, Englefield Road, and was attended by the following:

Chair: Cllr. Clifford,

Councillors Present: Cllr. Paul, Cllr. Seto, Cllr. Church, Cllr. Coker, Cllr. Miles, Cllr. Gallop & Cllr. Hopcroft

Others In Attendance: Blaire Brodie & Jan Crisp, Administration Officers & District Cllr. Macro

Minutes: Di Hughes – Operations Manager/Clerk (arrived at 8.00pm)

### MINUTES

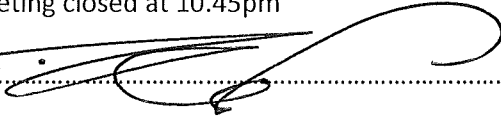
Agenda Item	Minute	Action Agreed	Vote (If required)
1.	<u>Apologies</u> None	-	-
2.	<u>Declaration Of Interest &amp; Dispensations</u> None	-	-
3.	<u>Minutes Of The Previous Meeting</u> Minutes of the meeting held on 9 <sup>th</sup> December 2024 were deferred until the next meeting.	-	-
4.	<u>Open Meeting</u> District Cllr. Macro on behalf of a resident advised Council of an issue with signage over the bridge that links Theale to Ikea. Cllr. Macro has reported this to WBC and is dealing with the matter.  Cllr Seto advised council of some external changes to the front of TK Barbers on Theale High Street that he believes does not have planning permission and is in a conservation area. It was agreed that this matter would be discussed under agenda item 6 – planning matters.	-	-
5.	<u>Monthly Reports</u> a. District Cllr. Macro had sent a written report in advance but gave a verbal update to support the report.  b. Cllr. Clifford gave a verbal update which included advising Council of the road closure on The Green by Thames Water with no notification.  c. Clerk gave a verbal update.  d. Cllr. Paul has attended a meeting and supported the office with Pension matters this month.	-	-

	<p>e. Cllr. Seto advised he has flagged issues with the blue badge parking during the SGN 10-week High Street closure and will continue to chase this matter for a satisfactory outcome.</p>		
6.	<p><u>Planning Matters</u> All planning matters were attached as an appendix and sent to the members in advance of the meeting. These are also available for members of the public to view on the TPC website.</p> <p><u>Planning Applications:</u> 24/02634/HOUSE – No objections 24/02501/HOUSE – No objections 24/02798/MDOPO2 – No objections</p> <p>24/02818/PACOU – TPC object to this application for the following reasons:</p> <ul style="list-style-type: none"> <li>• It is close to the flood risk area.</li> <li>• There will be increased traffic through the village.</li> <li>• Noise risk to residents from trains and bypass traffic.</li> <li>• Additional strain on existing services such as GP.</li> </ul> <p>Other comments: This is a business area not a residential area and the boundaries between business and residential would be merged.</p> <p><u>Decisions:</u> 24/02523/NONMAT – Approved by WBC. 24/02379/CERTP – Refused by WBC. 24/02403/HOUSE – Granted by WBC. 24/02328/CERTP – Planning Application not required for change of use.</p> <p><u>Other Matters:</u> TPC to contact WBC Planning Enforcement regarding the building works taking place at TK Barbers on Theale High Street. Does this have planning permission? The building is within a conservation area.</p>	<p>Clerk to submit objections to WBC.</p> <p>Clerk to contact WBC Planning Enforcement.</p>	<p>Proposed: RG Seconded: SC All in favour</p> <p>Proposed: JS Seconded: GM All in favour</p>
7.	<p><u>Finance &amp; Accounts</u> All finance matters were attached as an appendix and sent to the members in advance of the meeting. These are also available for members of the public to view on the TPC website.</p> <p>a. Council approved all the invoices for payment.</p> <p>b. Quotes for consideration:</p> <p>Safeguard Systems – approved</p>	<p>Cllr Clifford &amp; Cllr Gallop to authorise payments.</p>	<p>Proposed: RG Seconded: IH All in favour</p> <p>Proposed: MP Seconded: IH All in favour</p>

	Berkshire Asphalt – approved subject to approval from Englefield Estate.  f. Council authorised for the works to the gates on NSPF to be completed using CIL income received in April 2024.		Proposed: RG Seconded: MP All in favour  Proposed: MP Seconded: RG Six in favour One against One abstained
8.	<u>Correspondence Received</u> Correspondence where relevant is being sent to members via email.	-	-
9.	<u>Community Grant Applications</u> Council agreed to follow the same grant application process as in 2024 to award community grants. Grant applications open from mid-February to mid-March 2025. Grants awarded on Monday 28 <sup>th</sup> April 2025 at the Annual Parish Meeting.	-	Proposed: RG Seconded: IH All in favour
10.	<u>Community Engagement &amp; Newsletter</u> The end of year newsletter was well received. Council plan to budget for up to three newsletters in 2025.  The results of the resident survey were shared with member, of the 1500 hand delivered to residents in the parish 49 responded. Their comments/suggestions are now being considered as part of the budget setting process.	-	-
11. & 12.	<u>CIL Income 2024/2025/2026 &amp; Budget Setting 2025/2026</u> In advance of the meeting members had received significant pre read documents with regards to these agenda items. These two items by their nature became merged as discussions progressed.	-	-
10.00pm	The meeting was paused, and members were asked if they wanted to continue and lift standing order 3x and for the meeting to continue after 2 ½ hours.	-	Proposed: PC Seconded: RG Five in favour Two against One abstained
11. & 12.	The standing order was lifted and the discussions continued.	-	-
10.25pm	Cllr. Paul, Cllr. Coker, Cllr. Church & Jan Crisp left the meeting.	-	-
11. & 12.	Discussions continued.  It was proposed to put the updated figures into the draft budget, share with members in advance of the February meeting which is when Council plan to ratify the 2025/2026 budget and submit the precept request.	Clerk to update the draft budget and share with members in a timely manner to allow members to review prior to the next meeting.	Proposed: PC Seconded: RG All in favour
13.	<u>Replacement Football Pitch</u>		

	WBC have responded to the request to meet. The meeting will take place on Wednesday 22 <sup>nd</sup> January 2025. TPC will be represented by Cllr. Clifford, Cllr. Gallop, Cllr. Miles & Cllr. Seto with the Clerk also in attendance.	Clerk to respond to WBC.	-
14.	<u>Date Of Next Meeting</u> Monday 3 <sup>rd</sup> February @ 7.30pm  Note: Cllr. Clifford will not be able to attend until 8.00pm. A chair need to be voted in at the start of the meeting as per the standing orders. Cllr. Gallop has offered to Chair the meeting until Cllr. Clifford arrives.	-	-

The meeting closed at 10.45pm

Chair:  .....

Date: 3-2-25 .....