

An ordinary meeting of the Parish Council was held on  
Monday 3<sup>rd</sup> February 2025 at 7.30pm in the Pavilion, Englefield Road, and was attended by the following:

Chair: Cllr. Gallop & Cllr. Clifford,  
Councillors Present: Cllr. Paul, Cllr. Seto, Cllr. Church, Cllr. Miles, & Cllr. Hopcroft  
Others In Attendance: Blaire Brodie, Administration Officers & District Cllr. Macro  
Minutes: Di Hughes – Operations Manager/Clerk

### MINUTES

Agenda Item	Minute	Action Agreed	Vote (If required)
1.	<u>Apologies</u> Cllr. Coker. Cllr. Clifford had advised in advance of the meeting that he would be late and requested someone else Chair until he arrived	Cllr. Gallop was nominated and agreed to Chair the first part of the meeting.	Proposed: IH Seconded: GM All in favour
2.	<u>Declaration Of Interest &amp; Dispensations</u> None	-	-
3.	<u>Minutes Of The Previous Meeting</u> It was agreed that the minutes of the meeting held on 13 <sup>th</sup> January 2025 be approved as a true record of the meeting.	-	Proposed: RG Seconded: MP All in favour
4.	<u>Open Meeting</u> Cllr Seto on behalf of many residents advised that people are driving up the High Street the wrong way despite the road closed signs.  Cllr Paul advised Council of the sad news that Alan Clark had passed away recently. Flowers have been sent to the family from the Parish Council. TPC acknowledged the work Alan did as a Parish Councillor as well as other notable roles within the community.	Clerk to make TVP aware that people are driving without due care. Also to contact SGN and request signs outside The Bull & Cumber Place advising that it is one way. Members encouraged to advise people on Facebook to report to TVP.	Proposed: MP Seconded: RG All in favour
5.	<u>Monthly Reports</u> a. District Cllr. Macro had sent a written report via email in advance but gave a verbal update to support the report.  b. Deferred until Cllr. Clifford arrives at the meeting.  c. Clerk gave a verbal update.	-	-

*Buc*

	<p>d. Cllr. Paul has continued to support the office with Pension matters again this month.</p> <p>e. Cllr. Miles has been reporting many matters arising in the village to WBC.</p>		
6.	<p><u>Planning Matters</u> All planning matters were attached as an appendix and sent to the members in advance of the meeting. These are also available for members of the public to view on the TPC website.</p> <p><u>Planning Applications:</u> 25/00037/HOUSE – No objections</p> <p><u>Decisions:</u> 24/02087/HOUSE – Approved by WBC</p> <p><u>Other Matters:</u> 24/02252/FUL – Application withdrawn</p>	Clerk to submit to WBC.	Proposed: MP Seconded: MC All in favour
7.	<p><u>Finance &amp; Accounts</u> All finance matters were attached as an appendix and sent to the members in advance of the meeting. These are also available for members of the public to view on the TPC website.</p> <p>a. Council approved all the invoices for payment.</p> <p>b. Quotes for consideration:</p> <p>Ridge – Feasibility Study for Community Building approved.</p>	Cllr Gallop to authorise payments & Clerk to ask Cllr. Clifford.	Proposed: JS Seconded: MP All in favour
8.	<p><u>Correspondence Received</u> Correspondence where relevant is being sent to members via email.</p>	-	-
9.	<p><u>Staffing Matters</u></p> <p>a. Cllr. Paul advised Council of staffing updates which included a request for a reduction in hours and a new Assistant Clerk role from 1<sup>st</sup> April 2025.</p> <p>b. Proposal that Council match the employee contributions of 5% or consider higher to be comparable to the LGPS for new staff being enrolled in the Nest Pension Scheme. Council agreed to the proposal but will review the % each year in line with the budget.</p>	-	Proposed: IH Seconded: MC All in favour
10.	<p><u>Budget Setting 2025/2026</u></p> <p>a. Council received the final draft of the Operational Budget 2025/2026. Council made some minor amendments to the budget during the meeting.</p>	-	Proposed: IH Seconded: JS All in favour

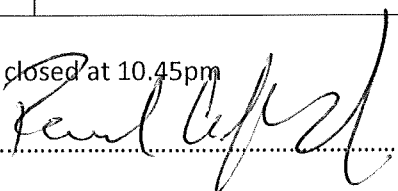
	b. Council ratified the budget and precept request for 2025/2026 – Precept request of £229,135.		
11.	<u>CIL Income &amp; Spend 2025/2026</u> This item was deferred until the next meeting.	-	-
12.	<u>Replacement Football Pitch</u> TPC met with WBC on Wednesday 22 <sup>nd</sup> January. It was agreed at the meeting to appoint an independent specialist to complete a pitch inspection. The Clerk has asked RoSPA if they are willing and able to undertake this work.	-	-
13.	<u>Community Event Dates 2025</u> The Community Events Committee have met and confirmed the following dates for 2025:  Monday 28th April – Annual Parish Meeting & Community Grant Awards  Sunday 4th May - Community Sports Day and possible May Day event with Morris Dancers and a may pole.  Friday 6th June - New Free Outdoor Community Cinema  21st & 22nd June - Judging Theale In Bloom Competition  Sunday 6th July - New Look Village Fete  Sunday 9th November - Remembrance Parade & Church Service  Saturday 29th November - Christmas Market & Christmas Light Switch On	-	-
14.	<u>Councillor Vacancies</u> The Clerk updated on advice from WBC Electoral Services on how to fill the existing three vacancies. It was agreed to advertise until Sunday 23 <sup>rd</sup> February and hope to appoint by the April Council meeting.	Clerk to advertise the vacancies within the Parish on notice boards, with local community groups/stakeholders, on the TPC website and social media.	Proposed: PC Seconded: RG All in favour
15.	<u>Date Of Next Meeting</u> Monday 3 <sup>rd</sup> March @ 7.30pm	-	-
<p>The public meeting closed at 8.57pm.</p> <p>The meeting will close to the public as per standing order 3d:  <i>Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons.</i></p>			
16.	<u>Community Resolution &amp; Criminal Investigation</u> The clerk updated Council on this matter regarding a resident on Englefield Road. This matter has now been resolved and closed by Thames Valley Police.	-	-

*Pace.*

17.	<p><u>Antisocial Behaviour Incidents</u></p> <p>Council discussed the accounts from the two parties involved. The behaviour was condoned and in conclusion council agreed to the following motion unanimously:</p> <p>To close the matter as neither parties did not wish to pursue the matter further and wanted to put the matter behind. Councillors are to be reminded of appropriate conduct.</p>	Councill asked for the two accounts of events to be held in file.	<p>Proposed: PC Seconded: IH All in favour</p>
-----	--	---	--

The meeting closed at 10.45pm

Chair: .....



Date: .....

7/4/25

