

An ordinary meeting of the Parish Council was held on
Monday 9th June 2025 at 8.00pm in the Pavilion, Englefield Road, and was attended by the following:

Chair: Cllr. Gallop,

Councillors Present: Cllr. Paul, Cllr. Church, Cllr. A.Hopkinson, Cllr. Watson, Cllr. Pert, Cllr. H.Hopkinson, Cllr.Hopcroft, Cllr. Seto & Cllr. Coker (arrived at 8.05pm)

Others In Attendance: Blaire Brodie, Assitant Clerk, Jan Crisp, Administration Officer & District Cllr. Macro

Minutes: Di Hughes – Operations Manager/Clerk

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MINUTES

Agenda Item	Minute	Action Agreed	Vote (If required)
1.	<u>Apologies</u> Cllr. Clifford	-	-
2.	<u>Declaration Of Interest & Dispensations</u> None.	-	-
3.	<u>Minutes Of The Previous Meeting</u> Minutes were not available in a timely manner and have not been reviewed by members, so this matter is to be deferred. <u>Matters Arising From Previous Minutes</u> None	-	-
4.	<u>Open Meeting</u> Councillors on behalf of the public raised: <ul style="list-style-type: none"> 1. John Cumber Hall entrance is uneven and requires some remedial works. 2. The main drains continue to be blocked around the village. 	<p>The Clerk advised that works to the entrance at JCH is already scheduled.</p> <p>Members encouraged to keep reporting the faults with drains to WBC and to encourage members of the public to report.</p>	-

5.	<p><u>Monthly Reports</u></p> <p>a. District Cllr. Macro had sent a written report via email and took questions and comments from Councillors:</p> <p>Local Plan which may be adopted by WBC on Tuesday 10th June. Will the the local plan be affected or change if WBC merge with another Local Authority?</p> <p>The High Street paving becoming dangerous at various places but especially outside the chemists which is used by elderly and vulnerable people. This has been reported on many occasions to WBC via the report a fault, but nothing is done and concerns that someone will have a serious accident.</p> <p>What is being done about the new windows at the Barbers/Nail Bar on the High Street without planning permission and in a conservation area.</p> <p>b. Cllr. Clifford – no report available this month.</p> <p>c. Apologies regarding the Councillor distribution list and the delay with some emails being received.</p> <p>d. None</p>		
6.	<p><u>Planning Matters</u></p> <p>All planning matters were attached as an appendix and sent to the members in advance of the meeting. These are also available for members of the public to view on the TPC website.</p> <p><u>Planning Applications:</u></p> <p>25/01005/FUL – Theale House, Brunel Road No objections but have made a comment</p> <p>25/01190/FUL – 6 Lambfields, Theale Council object to this application</p> <p><u>Decisions:</u></p> <p>25/00734/HOUSE – 72 Meadow Way – WBC Granted 25/00564/COND – Lakeside, The Green – WBC Approved 25/00560/COND – Lakeside, The Green – WBC Approved 25/00562/COND – Lakeside, The Green – WBC Approved 25/01095/NONM– The Green – WBC Approved</p> <p><u>Other Matters:</u></p> <p>24/00283/14COND – 10 Church Street, Theale Council made a formal complaint to Planning Enforcement in May 2024. They received a response in May 2025 and Council have submitted a further comment in respect of this matter.</p>	<p>Clerk to submit to WBC.</p> <p>Clerk to submit to WBC.</p>	<p>Proposed: JS Seconded: IH All in favour</p> <p>Proposed: MC Seconded: IH All in favour</p>

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7.	<p><u>Finance & Accounts</u> All finance matters were attached as an appendix and sent to the members in advance of the meeting. These are also available for members of the public to view on the TPC website.</p> <p>a. Quotes for consideration: Wicks Drain Covers x 3 - approved Landscaped Bark Chippings - approved</p> <p>b. Noted.</p> <p>c. Council approved all the invoices for payment.</p> <p>d. Noted</p> <p>e. Council received the internal auditors report, reviewed the accounts, and approved the AGAR for 2024/2025.</p>	<p>Clr Seto Gallop & Clr Hopcroft to authorise payments.</p> <p>Clerk to submit the AGAR to the External Auditor.</p>	<p>Proposed: IH Seconded: JS All in favour</p> <p>Proposed: IH Seconded: SC All in favour</p>
8.	<p><u>Correspondence Received</u> Correspondence where relevant is being sent to members via email.</p>	-	-
9.	<p><u>Appointment Of Committees</u> (deferred From Annual Council Meeting)</p> <p>a. Council to consider and decide on committees required for 2025 – 2026.</p> <p>b. Council to appoint members to the new committees. Staffing – PC, MP, SC & JS Finance – PC, JS, MP & RG Events & Open Spaces – IH, MC, RW, AH & HH</p> <p>c. Council members will review/agree terms of reference at their first meeting.</p>		<p>Proposed: IH Seconded: AH All in favour</p>
10.	<p><u>Working Groups</u> (deferred From Annual Council Meeting)</p> <p>AH, HH & SC will represent TPC and meet with Theale & Tilehurst Cricket Club monthly.</p>		<p>Proposed: RG Seconded: HH All in favour</p>
11.	<p><u>Representatives On Outside Bodies</u> (deferred From Annual Council Meeting)</p> <p>Council to appoint members as representatives on the following outside bodies:</p>		

	<p>a. AWE Local Liaison Committee – JS & AH JS to check and see if we can have two representatives.</p> <p>b. Dr Ellerton's Charity - IH</p> <p>c. Tilehurst Poorlands Charity (Trustee) - JS JS to reach out to Dennis Hayden regarding Trustee role.</p> <p>d. Theale Village Hall Committee – RW RG to meet with RW for a hand over regarding the Village Hall.</p>		<p>Proposed: RG Seconded: HH All in favour</p>
12.	<p><u>Theale & Tilehurst Cricket Club Fees & Charges 2025</u> (deferred From Annual Council Meeting)</p> <p>SC, HH & AH have met with the T&TCC.</p> <p>Council agreed to the following recommendations from SC, HH & AH:</p> <p>£90.00 per adult match this season.</p> <p>Invoiced monthly retrospectively to be paid within 7 days or play is suspended.</p> <p>Look at the current contract/agreement, rewrite and bring to council for ratification.</p> <p>Issue a new Service Level Agreement each year until the plans for the new building are agreed.</p> <p>This working party will meet monthly to build on the relationship.</p>		<p>Proposed: HH Seconded: AH All in favour</p>
13.	<p><u>New Play Equipment/Replacement For Hurricane Swing</u> Some members had not been able to do the pre read for this equipment, this item is deferred to the July meeting.</p>	-	-
14.	<p><u>Date Of Next Meeting</u> Monday 7th July @ 7.30pm</p>		<p>Proposed: JS Seconded: MP All in favour</p>

The meeting closed at 9.30pm

Chair:

Date:

Note: This email was sent to Council on Tuesday 10th June relating to Agenda Item 14:

With regards to Agenda Item 14a at last night's meeting please find attached the minutes of the meeting from Monday 8th July 2024 - Agenda Item 8 where you passed this motion:

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<u>Meeting Schedule 2024 -2025</u> Members approved the proposed meeting schedule for 2024-2025. Cllr. Coker suggested that in future we do not hold a Council meeting the day after a big Community Event. Date Of Next Meeting - Monday 5 th August 2024.	Clerk to add dates to website, display on parish notice boards and to consider the date for after the Summer Fete 2025.	Proposed: RG Seconded: IH All in favour
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As this motion was passed at full Council, I am changing the meeting schedule back to the one sent to you all last week. Which means the next Finance Committee meeting and Full Council meeting will take place on Monday 14th July. Mel has already sent her apologies, and I will email Roger, Rob, and the Village Hall separately regarding this matter.

