

An ordinary meeting of the Parish Council was held on
Monday 8th September 2025 at 7.30pm in the Pavilion, Englefield Road, and was attended by the following:

Chair: Cllr. Clifford

Councillors Present: Cllr. Seto, Cllr. Watson, Cllr. Pert, Cllr. H.Hopkinson & Cllr. A.Hopkinson

Others In Attendance: Blaire Brodie - Assitant Clerk & District Councillor Macro

Minutes: Di Hughes – Operations Manager/Clerk

MINUTES

Di Hughes

Agenda Item	Minute	Action Agreed	Vote (If required)
1.	<u>Apologies</u> Cllr. Paul, Cllr. Hopcroft, Cllr. Coker, Cllr. Church & Leader of Reading Borough Council Councillor Liz Terry	-	-
2.	<u>Declaration Of Interest & Dispensations</u> None.	-	-
3.	<u>Minutes Of The Previous Meeting</u> a. It was agreed that the minutes of the meeting held on 4 th August 2025 be approved as a true record. b. Ridge have confirmed they will present updated feasibility costings to Council on 06.10.2025.		Proposed: AH Seconded: RW All in favour
4.	<u>Open Meeting & Public Forum</u> Cllr. Watson raised a query on behalf of a member of the public regarding ownership of the trees outside Trinity Court, Church Street. It is understood that these trees are located on the public highway and are the responsibility of WBC. Cllr. Clifford advised that the matter should be reported via the WBC website.	-	-
5.	<u>Monthly Reports</u> a. District Cllr. Macro had sent a written report via email and took questions and comments from Councillors. b. Cllr. Clifford gave a verbal report. c. The Clerk gave a verbal update which included confirmation that the order has been placed for the	-	-

	<p>new play equipment which will replace the Hurricane Swing.</p> <p>d. Cllr. H. Hopkinson advised that the working party continue to meet with Theale & Tilehurst Cricket Club monthly. Work on the new Service Level Agreement has commenced.</p>	-	-
6.	<p><u>Planning Matters</u> All planning matters were attached as an appendix and sent to the members in advance of the meeting. These are also available for members of the public to view on the TPC website.</p> <p><u>Planning Applications:</u> 25/01487/FUL – Forum, 1 Station Road Response: no objection and no comments.</p> <p>25/01273/RESMAJ – Lakeside, The Green Question/clarification to West Berkshire Planning: It is unclear how construction traffic will be managed in relation to this application. The Council's preference is that construction traffic should access the site via the main entrance, with St Ives Close used only as an emergency link. This would minimise disruption to residents. Response: No objection.</p> <p><u>Decisions:</u> None</p>	Clerk to submit to responses WBC.	Proposed: PC Seconded: AH All in favour
7.	<p><u>Finance & Accounts</u> All finance matters were attached as an appendix and sent to the members in advance of the meeting. These are also available for members of the public to view on the TPC website.</p> <p>a. Quotes for consideration:</p> <p style="padding-left: 40px;">Amazon – One year subscription to Amazon Prime. Approved</p> <p>b. Noted.</p> <p>c. Council approved all invoices for payment, with the exception of the Parish Online Mapping Software subscription. As the software has not been used during the past year, Council rejected this payment and agreed not to renew the subscription.</p> <p>d. Noted.</p>	Cllr Seto & Cllr Clifford to authorise payments.	<p>Proposed: HH Seconded: AH All in favour</p> <p>Proposed: HH Seconded: AH All in favour</p>

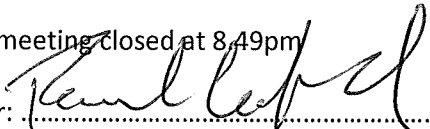
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8.	<u>Correspondence Received</u> Correspondence where relevant is being sent to members via email.	-	-
9.	<u>Local Government Review</u> Cllr. Liz Terry, Leader of Reading Borough Council, was unable to attend the meeting and no further update was available. Councillors who attended the RBC drop-in session at the Village Hall on Saturday, 6 September shared the information they had received from Cllr. Liz Terry and Cllr. Micky Leng. One Parish Councillor who had attended the drop-in session advised that Cllr. Terry stated she was unaware of the invite to this meeting. Another Parish Councillor reported that they had been told the invite had been received too late. It was suggested that the Council call a Parish Meeting and consider a Parish Poll. Council agreed to defer any decision on next steps until after the meeting with WBC on Monday, 15 September.	-	-
10.	<u>Members Bid 2025/2026</u> a. Council discussed a range of ideas, with District Councillor Macro invited to contribute to the discussion. b. Council agreed to obtain quotes for the installation of an outdoor table tennis table on the Recreation Ground and to apply to WBC.	Clerk to obtain quotes and to complete and submit grant application.	Proposed: PC Seconded: AH All in favour
11.	<u>Utility Contract Review – Pavilion Building</u> Council considered a range of quotes and contracts from various utility suppliers. It was agreed to pursue a longer-term contract (2–3 years), and the Clerk was granted delegated authority to negotiate and secure the best deal. The Clerk advised Council on current water usage and supply, noting an increase this summer due to the exceptionally hot weather, which required additional water for the cricket square, new tree bags for young trees, and the new flower bed. Discussions took place regarding the potential use of boreholes and establishing an independent water supply if the Pavilion building is refurbished or replaced.	Clerk to liaise with Every Aspect. Clerk to pursue the water butts for the Pavillion building.	Proposed: BP Seconded: JS All in favour
12.	<u>Community Events & Open Spaces Committee</u> Cllr. John Seto, as a former member of this committee who remains on the Council, formally ratified the minutes of the meeting that took place on Tuesday 22 nd July 2024.	-	Proposed: JS Seconded: PC All in favour

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14.	<p><u>Date Of Next Meeting</u> Monday 15th September @ 7.30pm</p> <p>Note: This will be an Extraordinary Meeting where the Leader of West Berkshire Council will address the Council and take questions from both Council members and the public regarding the Local Government Review.</p> <p>Advanced apologies for the meeting have been received from Cllr. Watson.</p> <p>Monday 6th October @ 7.00pm – Staffing Committee</p> <p>Monday 6th October @ 7.45pm – Council Meeting</p>	-	-
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The meeting closed at 8.49pm

Chair:  Date: 6th October 2025