

MINUTES OF THEALE PARISH COUNCIL

Minutes of the full council meeting of Theale Parish Council held on Monday 5th October 2020 via online video conference

Present: Cllrs D Baker, A Clark, P Clifford, S Coker, L Cox, K Gash, J Richardson & B Williams.

Clerk: P Manley

Administration Officer: J Crisp

Public/press: None

PART 1

66/20/21 To receive a presentation from David Steward of Berkshire Youth

Members received a short presentation from David Steward. He introduced the organisation and its vision of a youth work team funded by parish councils to engage young people and give them a voice.

Following brief questions, Cllr Williams asked members to submit any further questions to the parish office, which would then forward them to David.

67/20/21 To receive apologies for absence and declarations of interest

Apologies for absence were received from Cllrs Fenwick, Hopcroft and Rolfe.

No declarations of interest were received.

68/20/21 Chairman to receive any matters raised by members

Although not submitted to the chairman in advance of the meeting, Cllr Baker expressed some residents' perceived lack of use of the council's sporting facilities by local teams. He wondered whether the council could do anything to increase the use of its facilities. It was agreed Cllr Baker would prepare information for the council and the matter discussed at a future meeting.

69/20/21 To adopt the minutes of the meetings of the parish council on 7th September and 17th September and authorise their signing later

Proposed by Cllr Richardson, seconded by Cllr Clifford, it was

RESOLVED to adopt the minutes of the parish council meeting on 7th September and authorise their signing later.

Proposed by Cllr Cox, seconded by Cllr Clark, with one abstention due to absence at the relevant meeting, it was

RESOLVED to adopt the minutes of the extraordinary parish council meeting on 17th September and authorise their signing later.

70/20/21 To consider and agree a formal response to planning applications and appeals received since the last council meeting

20/02156/OUTMAJ	Section 73A application for the variation/removal of Condition 4 (Site Theale Access) of planning permission 16/01846/OUTMAJ. Residential development comprising the erection of 25 dwellings with associated access, parking and landscaping works. Matters to be considered Access.	North Lakeside The Green Theale Central Corporation Estates Ltd
No objection		
20/02069/FUL	Proposed change of use from Class A1 to 2No two bedroom residential properties with off street parking and private amenity space	51 Church Street Theale RG7 5BX Mr Farrell
No objection		
20/02025/FUL	The erection of a waste dock, van ramps, a smoking shelter and associated works	Theale Logistics Park Brunel Road Theale RG7 4XE Gleave Partnership Limited
No objection, but the council supported the Environmental Agency's recommendation that a flood risk assessment be conducted.		
20/02179/HOUSE	Side and rear two storey extension and garden room	6 Lambfields Theale RG7 5DB Ben Marshall
No objection		
20/02029/COMIND (adjacent parish)	Development of an Energy Recovery Centre and adjacent Data Centre and associated infrastructure.	Reading Quarry Berry Lane Burghfield J Mould (Reading) Ltd
No comment		
20/02231/COMIND (adjacent parish)	Change of use of existing dwelling and ancillary buildings (C3 Use) to education facility with residential accommodation (Mixed C2 and F1 use).	The Mile House Bath Road Sulhamstead Reading RG7 5HJ Calcot Services For Children
No objection		

71/20/21 To note West Berkshire Council Planning Decisions for Theale Parish since the last parish council meeting

APP/W0340/W/20/3251129 (Planning Inspectorate)	<ul style="list-style-type: none"> The appeal is made under section 78 of the Town and Country Planning Act 1990 against a refusal to grant planning permission. The appeal is made by Mr & Mrs John Dickinson against the decision of West Berkshire Council. The application Ref 19/02915/HOUSE, dated 22 November 2019, was refused by notice dated 28 January 2020. 	1 & 2 Church Street Mews Church Street Theale RG7 5BF Mr & Mrs John Dickinson	Appeal dismissed
20/01839/COND2	Application for approval of details reserved by condition 8 (details of plant) of approved planning permission 19/01977/COMIND.	Total Park Station Road Theale C4 Projects	Approved
20/01767/COND1	Application for approval of details reserved by condition 25 (biodiversity enhancements) of approved application 17/01588/COMIND, which granted planning permission for: Demolition of the existing building and re-development of the site to provide a new building with an area of 12,517sq m for use within classes B1(c), B2 and B8 of the 1987 Use Classes Order plus ancillary offices, and associated access, parking, servicing and landscaping schemes. (Scheme 1).	Theale Logistics Park Brunel Road Theale RG7 4XE McKay Securities Plc	Approved
20/01827/COND4	Application for approval of details reserved by Condition 11 (gas protection measures) of approved application 19/1977/COMIND.	Total Park Station Road Theale C4 Consulting	Approved
20/01627/PACOU	Application to determine if prior approval is required for a proposed change of use from a shop (Class A1) to a bakery/coffee shop (Class A3), under Schedule 2, Part 3, Class C of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).	25 High Street Theale RG7 5AH	Not required
20/01812/FUL	Erection of single storey building to be used as area office for Oxford Diocese. With parking, landscaping and facilities for the Parochial Church Council and the Rector of the Holy Trinity Church. Section 73 application for variation of condition 10 (BREEAM) of approved planning permission 19/01658/FUL.	The Rectory Englefield Road Theale RG7 5AS	Approved

72/20/21 To authorise payments as listed on payment schedule 559 dated 10th October 2020

Proposed by Cllr Baker, seconded by Cllr Gash, it was

RESOLVED to agree to the payment of the items listed on payment schedule 559 dated 10th October 2020.

73/20/21 As part of the annual review of the council's policies, to approve the:

- a. **Complaints Procedure 2020**
- b. **Staffing Committee Terms of Reference 2020**

Cllr Clifford suggested that the stipulated number of members of the staffing committee be changed from 'five' to 'at least three'. It was further suggested the clerk check the standing order to ensure provision for co-option of committee members at any time other than the annual meeting.

It was

RESOLVED to approve the Complaints Procedure 2020 and the Staffing Committee Terms of Reference 2020.

74/20/21 To receive an update on the council's finance, as per financial regulations 2.2 and 4.8

Members received the six-monthly income and expenditure report, bank reconciliation and list of ear-marked reserves.

Cllr Williams queried the absence of income from the Theale and Tilehurst Cricket Club and football teams. The clerk stated he would issue invoices shortly.

PART 2

75/20/21 To resolve that the public leaves the meeting for the remaining items, pursuant to the Bodies (Admissions to Meetings) Act 1960, section 1(2)

It was

RESOLVED that the public leave the meeting for the remaining items.

76/20/21 To approve an adjustment to employees' pay and—where applicable—annual leave allowance with effect from 1st April 2020 following the staffing committee's recommendation

Members received the staffing committee's recommendation on staff members' pay increases and—in the case of office staff—annual leave allowance increase. Office staff members' pay adjustment was made based on the Local Government Services' Pay Agreement 2020–21.

It was

RESOLVED to approve an adjustment to employees' pay and—where applicable—annual leave allowance with effect from 1st April 2020.

There being no further business, the meeting ended at 8.43pm.

Signed _____ Dated _____