

## MINUTES OF ANNUAL MEETING OF THEALE PARISH COUNCIL

*Minutes of the annual meeting of Theale Parish Council held on Monday 11<sup>th</sup> January 2021 via online video conference*

**Members present:** Cllrs A Clark, P Clifford, S Coker, L Cox, Z Fenwick, K Gash, I Hopcroft, J Richardson (vice-chairman) & C Rolfe.

**Clerk:** P Manley

**Administration Officer:** J Crisp

**Others present:** Alan Macro (district councillor)

*Meeting started at 7:11pm*

Before the official business started, Cllr Richardson thanked Becky Williams and Dan Baker—both of whom had resigned since the previous meeting—for their work as councillors and wished them well for the future.

### **108/20/21 To elect the chairman of the council for the period until the next annual meeting and for the elected chairman to declare acceptance of office**

Cllr Richardson was proposed by Cllr Cox and seconded by Cllr Clark. Cllr Clifford was proposed by Cllr Gash and seconded by Cllr Fenwick. By 5 votes to 4, it was

**RESOLVED** to elect Cllr Jan Richardson as chairman of the council for the period until the next annual meeting.

Cllr Richardson duly accepted office.

### **109/20/21 To elect the vice-chairman of the council for the period until the next annual meeting and for the elected vice-chairman to declare acceptance of office**

Cllr Clifford was proposed by Cllr Fenwick and seconded by Cllr Gash. Cllr Cox was proposed by Cllr Clark and seconded by Cllr Rolfe. By 5 votes to 4, it was

**RESOLVED** to elect Cllr Lisa Cox as vice-chairman of the council for the period until the next annual meeting.

Cllr Cox duly accepted office.

### **110/20/21 To approve the formation of a finance committee**

It was

**RESOLVED** to approve the formation of a finance committee using the terms of reference proposed by the clerk.

**111/20/21 To elect members to the following committees:**

- a. **staffing**
- b. **planning**
- c. **finance (if applicable).**

It was

**RESOLVED** to elect Cllrs Coker, Cox, Richardson and Rolfe to the staffing committee and Cllrs Coker, Cox, Gash and Richardson to the new finance committee.

It was

**RESOLVED** to defer elections to the planning committee until the terms of reference had been updated.

**112/20/21 To elect members as representatives to the following outside bodies:**

- a. **AWE Local Liaison Committee**
- b. **Theale Rail Sidings Liaison Committee**
- c. **Dr Ellerton's Charity**
- d. **Village Hall Committee**
- e. **Neighbourhood Action Group.**

It was

**RESOLVED** to elect Cllr Coker to a., Cllr Clifford to b., Cllr Hopcroft to c. and Cllr Clark to d. and e.

There being no further business, the annual meeting ended at 7.43pm and the ordinary meeting followed.

Signed \_\_\_\_\_ Dated \_\_\_\_\_